

Monroe Transit

To: All Departments
From: Jo Ann Chambless *JAC*
Operations Manager
Date: August 17, 2010
Re: Job Opening for One (1) Bus Operators

The Monroe Transit System has one vacancy for a bus operator. If this position is not filled by a current city employee within (5) days, it will be opened to the public on August 25, 2010.

BUS OPERATOR

TYPE OF WORK

- Will work variety of hours, including shift work from 5:45 A.M. to 10:30 P.M.
- Seven (7) day work week.
- Must be able to document farebox readings; prepare daily operating and accident reports.
- Ability to work well with the general public.
- Ability to learn to operate a bus safely.
- Must be neat and clean in appearance when reporting for work.
- Steady, on-time attendance essential.



QUALIFICATIONS:

- **Must have a copy of your Social Security Card.**
- **Must have a copy of your Driver's License.**
- **Must have a copy of a current Motor Vehicle Report and Criminal History.**
- **Must have a Valid Louisiana Class B CDL License with (P) Passenger and Airbrakes Endorsement and NO VIOLATIONS or ACCIDENTS within the last three (3) years.**
- **Must be able to pass a DOT Physical Exam and Drug screen test. (No current heart problems or use of insulin, unless waived by a Doctor under strict restrictions).**
- **Must possess his/her own transportation and telephone.**
- **Must have at least one (1) year experience in the operation of a vehicle that weighs in excess of 26,000 pounds.**
- **If you have worked for a previously Transportation Agency we will need a two (2) year drug history.**
- **Must have a high school diploma.**

RATE OF PAY:

- **\$ 13.21 Per Hour.**