

Monroe Transit

July 19, 2010

TO: All Departments

FROM: Jo Ann Chambless
Operation Manager
Monroe Transit System

SUBJECT: Vacancy (ADA Operator)
Monroe Transit System

The Monroe Transit System has a vacancy for one (1) part-time ADA operators.

- TYPE OF WORK:**
- Will work variety of hours, including shift work from 5:45 A. M. to 10:30 P. M.
 - Monday thru Saturday work week, Sundays off.
 - Must be able to document farebox readings; prepare daily operating and accident reports.
 - Ability to work well with the general public.
 - Ability to learn to operate a bus safely.
 - Must be neat and clean in appearance when reporting for work.
 - Steady, on-time attendance essential.

- QUALIFICATIONS:**
- **Must have Valid LA. Class B CDL License with (P) Endorsement. NO Violations or Accidents within the last three (3) years.**
 - **Must provide a current MVR Report and criminal history.**
 - **Must be able to pass a DOT Physical Exam and Drug screen test. (No current heart problems or use of insulin, unless waived by a Doctor under strict restrictions).**
 - **Must possess own transportation and telephone.**
 - **Must have at least one (1) year experience in the operation of a vehicle that weighs in excess of 26,000 pounds.**
 - **Must be 25 years of age.**
 - **If you have worked for a previously Transportation Agency we will need a two (2) year drug history.**

RATE OF PAY: o **\$ 9.50 Per Hour.**