

**MGO**  
PERMITS &  
LICENSING



**MyGovernmentOnline**  
CREATED BY GOVERNMENT FOR GOVERNMENT

[www.mygovernmentonline.org](http://www.mygovernmentonline.org)

 1.866.957.3764

**How do I Manage Permits from Anywhere?**

# City of Monroe & MyGovernmentOnline

The City of Monroe is now using MyGovernmentOnline software for all permits and Planning & Zoning Projects for Commercial & Residential developments.

The portal is available on-line at [www.mygovernmentonline.org](http://www.mygovernmentonline.org)

For a more detail guide [CLICK HERE](#)

## Creating a User Account:

1. To get started, go to [www.mygovernmentonline.org](http://www.mygovernmentonline.org)
2. Click on the blue Create Account link at the top right of your screen.
3. Fill out the short questionnaire with a valid email, first name, last name, and a working phone number.
4. You will receive an automated phone number verification call immediately after creating your account. Phone numbers are how we connect you with your projects.

PLEASE MAKE SURE YOU USE A WORKING NUMBER ON YOUR ACCOUNT.

## Digital Plan Review & Integration

- Automatic workflow ensures all tasks are completed timely without any steps being missed.
- Calendar task scheduling with drag and drop features.
- PDF editor Integration (e-PlanSoft, Blue Beam, Adobe and more).

## Inspections & Work Orders

- Real-time inspections on the job site.
- Automatic work order assignment and scheduling tools.
- Real-Time dashboards.
- Offline mode.
- Photo and file upload.
- Automatic phone, e-mail, and text notifications.

## Customer Portal

- Apply and pay online.
- Track status of applications and permits.
- Request inspections online.
- Apply and renew contractor registrations.
- Website and true mobile apps for public.

## Project Completion and Automation

- Special tools to alert user to current task needing completion in the workflow.
- Ability to automatically close the project once all criteria are met.
- Integration with GIS to automatically populate data on user forms and send customizable alerts.
- Feed data directly into your GIS system.
- Integration with financial and general ledger software.